

**BOARD OF COUNTY COMMISSIONER'S
AGENDA**

FEBRUARY 19, 2013

9:00 A.M.

REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Pledge of Allegiance.**
- D. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of February 11, 2013.
- E. Bid Openings: Accept, Award, and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)**
 - 1. Accept, Award and/or Reject County Bid #HWY-1592** – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from March 7, 2013 through June 6, 2013.
 - 2. Accept, Award and/or Reject County Bid #COM2-1593** – The Cleveland County District #2 Commissioner has one (1) 1999 John Deere Tractor and one (1) Boom Mower for Sale by Sealed Bid.
 - 3. Accept, Award and/or Reject County Bid #1594-SHE-1594** – One (1) Year Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff's Office. The bid term will be from March 16, 2013 to March 15, 2014, with the option to renew up to two (2) years on an annual basis.

F. Old Business: Discussion, Consideration and/or Action regarding the following:

1. **Award or Reject County Bid #COM2-1591** – The Cleveland County District #2 Commissioner has Scrap Metal for Sale by Sealed Bid.
2. **Award or Reject County Bid #HWY-1589** – Six months (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from March 5, 2013 to September 4, 2013.
3. **Action on the Proposal from AIP** for Facility Assessment and Master Planning.

G. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **Jail Report** from the Cleveland County Sheriff’s Department.
2. **Discussion, Consideration, and/or Action** on the proposal from EST to perform Inspections/Construction Management and Testing for the South Parking Lot Improvements.
3. **Discussion, Consideration, and/or Action** to Dispose the following equipment for Cleveland County District #3: D320-64 1998 Ingersoll Rand Vibratory Roller. This was traded but not cleared from inventory.
4. **Discussion, Consideration, and/or Action** to approve Linda Atkins as an Alternate Receiving Officer for the Cleveland County Clerk’s Office for the following accounts: F2, F3, CFF2, CFF3, CFF5, CFFP2, and CFFP3.
5. **Discussion, Consideration, and/or Action** to approve agreement between the Cleveland County Board of Commissioners on behalf of the Commissioner’s Office and Eureka Water. The contract period is from January 1, 2013 through December 31, 2013.
6. **Discussion, Consideration and/or Action** to approve the equipment list for Cleveland County District #2 and Cleveland County District #3 as the official list to be filed with the Cleveland County Clerk.
7. **Accept the termination letter** from GT Distributors for the Taser Contract #SHE-1581. Contract will terminate on March 31, 2013 and will be rebid.
8. **Discussion, Consideration, and/or Action** to amend the Commercial Services Agreement between the Board of County Commissioners and COX Business approved on February 4, 2013 from a recurring monthly fee of \$361.05 to a recurring monthly fee of \$170.00. The one time Installation will remain at \$3,612.00.
9. **Discussion, Consideration and/or Action** to approve the contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer’s Office and Oklahoma Office Systems for the Maintenance of 2-HP 602x copier/printers. The agreement will run from February 19, 2013 to June 30, 2013 with an additional fiscal year upon approval of both parties in the amount of \$.0151 per print billed quarterly.

10. Approve the Amended Notice of Schedule of Regular Meetings of the Board of County Commissioners, moving the meeting time from 9:00 a.m. to 1 p.m. Meeting dates will remain the same.

11. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-0012 – F2	13-2292 – FF2
13-0073 – SM2	
13-0212 – K2	13-0030 – T2A
13-0274 – B2A	13-0047 – T2A
13-1222 – R2	13-0498 – T2A
13-2734 – CCJC2	13-0623 – T2A
13-2909 – B2A	13-1210 – T2A
	13-1635 – T2A
13-0940 – CFB5	13-1646 – T2A
	13-2239 – T2A
13-2302 – CFBRE2	13-3046 – T2A

12. Approval of the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-3942 – T2A	Industrial Specialties	\$	1,500.00
13-3951 – T2A	Department of Central Services	\$	3,000.00
13-3953 – T2A	Dagwell Dixie Inc.	\$	1,000.00
13-3977 – T2A	Jem Glass & Service, Inc.	\$	500.00
13-3996 – T2A	Clark Oil Distributors, Inc.	\$	400.00

b. District #2 Warehouse:

13-3997 – T2A	Don’s Mobil Lock Shop, Inc.	\$	500.00
13-3998 – T2A	Del Nero Communications Management, LLC	\$	300.00
13-3999 – T2A	Chappell Tires	\$	750.00
13-4000 – T2A	Clark Oil Distributors, Inc.	\$	1,500.00
13-4001 – T2A	Jim Johnson Oil Company	\$	2,000.00
13-4002 – T2A	A & H Automotive	\$	500.00
13-4003 – T2A	Zep Sales & Service	\$	1,000.00
13-4004 – T2A	Certified Laboratories	\$	2,000.00
13-4005 – T2A	Fleet Pride	\$	1,500.00
13-4006 – T2A	Inland Truck Parts Company	\$	1,500.00
13-4007 – T2A	MHC Kenworth – Oklahoma City	\$	1,000.00
13-4008 – T2A	Mid-West Hose & Specialty	\$	1,000.00
13-4009 – T2A	Rush Truck Centers of Oklahoma	\$	1,000.00
13-4013 – T2A	Home Depot Credit Services	\$	1,000.00

c. District #3 Warehouse:

13-3987 – T2A	Occupational Health Centers Southwest	\$	500.00
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d. County Health Department:

13-3921 – MD2 Eureka Water Company	\$ 381.00
13-3990 – MD2 Brooke Jackson	\$ 3,713.00
13-3993 – MD1C Kimberly Fisher	\$ 50.00
13-3994 – MD1C Tammy Hughes	\$ 50.00
13-3995 – MD1C Deborah J. Gentry	\$ 50.00

e. Sheriff’s Office:

13-3935 – CFBRE2 Palace Auto Supply, Inc.	\$ 1,000.00
13-3947 – CCJC2 Hagar Restaurant Service, Inc.	\$ 1,000.00
13-3969 – CCJC2 W.W. Grainger, Inc.	\$ 400.00
13-3970 – CFB2 Spectro Wire & Cable, Inc.	\$ 500.00
13-3986 – CFB2 WCA Waste Corporation of America	\$ 171.00

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:

FY 12/13

a. General Fund	\$ 216,162.72
b. Highway Fund	37,352.21
c. Health Fund	263,488.82
d. Sheriff Service Fee Fund	3,098.19
e. Sheriff Commissary Fund	3,557.29
f. Sheriff Courthouse Security Service Fee Fund	88.39
g. Sheriff Revolving Fund	16,167.51
h. Treasurer Certification Fee Fund	242.00
i. Fair Board Fund	913.55

H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business


J. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

K. Adjourn.

02-15-13 08:14 RCVD

Date & Time Posted: _____



Tammy Belinson
County Clerk
by: *Linda Atkins*